Keinton Mandeville Parish Council

The next monthly parish council meeting of the above-named Parish Council, will be held on

**Tuesday 5 March 2024 at 1930** at Keinton Mandeville Village Hall

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 Kaye Elston , Clerk 28.02.2024

Public session will take place at 7.30pm, prior to the formal council meeting.

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| **1** | **Apologies for absence**  |
| **2** | **Declarations of interest** |
| **3.0** | **Minutes of last meeting 06.02.2024:** * Agree the minutes as a true and correct record of the meeting held.
 |
| **4** | **Actions and Minutes arising*** Review actions at the end of the minutes
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| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:* **24/00259/HOU Swiss Cottage, Barton Road, Keinton Mandeville, Somerton TA11 6EA** – Erection of two storey and single storey rear extension, porch, minor internal and external alterations.
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| **5.1** | **Determination of Planning.** Receive the following notices: * Note to report at time of publication
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| **5.2** | **Other planning matters.** * Neighbourhood Plan - update
 |
| **6** | **Environmental Champion Update*** Hedge trimming in Chistles Lane – work to be commissioned
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| **7.0** | **Finance and Payments (RFO – Clerk)****Payments** To be confirmed at the meeting |  |
| **7.1** | **Receipts:**  |  |
| **7.2** | **Review of Accounts.** * Balances on all three accounts
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| **7.3** | **Other finance matter** * Planned spending for reserves
* S106 funding – response from Freedom of Information Request
* Increases in cost for the ranger scheme
* Chistles Lane hedge cutting – contribution to cost request from Environment Group
* Internal and external audit arrangements for 2023-24
* Renewal of Microsoft 365 in the sum of £59.99 - agreement
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| **7.4** | **Grant requests.** Receive the following grant requests:* PCC thank you letter
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| **8.0** | **Highways.** Consider the following and agree any actions arisingUpdate / Items to report* Fingerpost repairs update
* Traffic survey report – finalising for distribution and propose date for public consultation
* Response to Somerset Council regarding their consideration of the Traffic Survey
* Speed stickers for bins - discussion

**Speed Indicator Device Report*** Data sent out to councillors for SID

**Community Speedwatch Report (CC) – update** |
| **9.0** | **Parish Paths.** Update / items to report. * Newcombe Farm kissing gate - update
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| **10** | **Play Areas.** **Happy Tracks / Skatepark*** Inspection updates
* Flower Meadow - update
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| **11** | **Parish Council website and emails*** Update
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| **12** | **Maintenance.** * Fence repair completed
* Consider and agree maintenance requirements for Ranger
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| **13** | **Village Hall Report (CC)** |
| **14** | **Councillor Training*** Circulated to councillors
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| **15** | **Parish Newsletter proposal** * Draft discussed at last meeting and decision to be confirmed
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| **16** | **Correspondence.** Receive the following correspondence and agree any actions arising:* To be presented at meeting
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| **17** | **Correspondence. Circulation** * To be presented at the meeting
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| **18** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. |
| **19** | **Future agenda Items** –  |
| **20** | **Any other reports –**  |
| **21** | **Date of next meeting: 02.04.2024 at 1930** |